



# CRITERIA FOR ACTIVE MEMBERSHIP IN SASK SPORT

## Definition:

Those associations which govern the circumstances of a particular sport activity and are the Provincial Authority (Provincial Sport Organizations) recognized by their National Sport Governing Body; or,

Those provincial multi-sport or multi-service organizations that contribute to sport through the provision of core services that meet the needs of the provincial sport community, and that play a provincial leadership role through their expertise and capacity in that core service area.

Active members shall have two (2) votes at all meetings of members of the Corporation.

## A. Provincial Sport Organizations (PSOs) - the following criteria shall apply for these associations to meet and maintain active membership status:

1. Activity of the organization must meet the definition of sport.

The definition of SPORT for the purpose of membership in Sask Sport is:

"Sport is a regulated form of physical activity. It occurs in an organized, structured, and competitive environment in which a winner is declared or an established standard is achieved. The primary activity involves physical interaction between participants and/or between participants and the environment such as air, water, ice, snow, ground, special surface or apparatus, with or without the use of a special conveyance (e.g. bicycle, canoe, horse, parachute, sailboat, skate, ski, wheelchair).

Sport requires specialized neuromuscular and cardio-vascular skills such as speed, strength, stamina, flexibility, balance, precision and coordination that involve large muscle groups, and which can be taught, learned and improved. It also relies on the use of mental preparation and ethical and effective strategies".

The following characteristics must also be met:

- a. There must be sanctioned competition annually
- b. Practice and training are required
- c. The outcome must be dependent upon the physical exertion and skill of the participant
- d. A reasonable person must consider the activity to be a sport
- e. It must involve formal rules and procedures to ensure a safe and fair outcome for all participants

2. Must be the amateur Provincial Sport Organizations (PSO) for all aspects of developing and growing the sport in the province, with a constitution and bylaws, and governed by a volunteer leadership structure that is democratically elected by the membership.
3. Must be a member of a National Sport Organization (NSO) that holds the responsibility for governing the sport nationally, determining eligibility of athletes, qualifications for coaches and officials, sanctioning competitions at a national or international level, establishing rules of play, awarding its championships, and designating winners of its championships. Any organization in the absence of an NSO will be evaluated on its own merit.
4. Must be an active registered non-profit organization and have been both incorporated and continuously active for a period of at least two full years preceding the date of application.
5. The following categories of sports or competitive activities fall outside the parameters of membership and are therefore excluded:
  - a. Sports in which the performance of a motorized vehicle is the primary determinant of the outcome of the competition (e.g., racing of automobiles, motorcycles, power boats, aircraft, snow machines, etc.).
  - b. The professional or commercial component of sports, owned and/or operated outside the jurisdiction of the sport's recognized National or International Sport Federation by private enterprises, promoters, major professional leagues, franchises or other professional associations.
  - c. Games such as board games, card games and electronic games.
  - d. Competitions (multi-event or multi-sport) and competitive activities developed as a variation, adaptation, combination or dimension of other non-sport or sport activities will not be eligible (i.e. police, firefighter, military, life-saving competitions, ski patrol competitions, etc.)
6. Must carry insurance which adequately protects the volunteers, employees and the organization against crippling tort action in the following areas and amounts:
  - a. Comprehensive liability - third party coverage in the amount of at least two million dollars.
  - b. Participants liability - second party coverage in the amount of at least two million dollars.
  - c. Directors and officers liability including wrongful dismissal in the amount of at least one million dollars.
  - d. Employees and directors bonding in the amount of at least one hundred thousand dollars.

Sask Sport negotiates a blanket policy to provide the required coverage for all voting members and their membership and offers the membership the opportunity to purchase their required insurance through the blanket policy. Voting members will be permitted to purchase equivalent coverage in whole or in part from an insurance agent of their choice, however, they will be required to produce evidence that their coverage is equal to, or better than the coverage provided under the Sask Sport blanket policy.

7. Not duplicate the representation, mandate, governance, programs or services currently provided by another Sask Sport member organization and as such only one provincial organization will be included on the membership list when similar disciplines can feasibly amalgamate and/or federate.

8. Must have, among its members, an appropriate number of active coaches certified under the NSO and Coaching Association of Canada's National Coaching Certification Program (NCCP), and be committed to ongoing coach education and formal training.
9. Must have, among its members, an appropriate number of active officials certified through a formalized education and training program sanctioned by the NSO, and be committed to ongoing official's education and formal training.
10. Any member, who without reasonable written cause prior to the Annual General Meeting (AGM), fails to attend the AGM will be placed on one year probation. As part of the probation process, organizations failing to attend two consecutive AGMs without reasonable cause will remain on probation for another year. Further action may be taken depending on the circumstances surrounding the organization not meeting the criteria. Further action could include, but not be limited to, withdrawing certain privileges associated with membership or an adjustment being made to the association's grants.
11. Members of Sask Sport will be required to provide information as is reasonably requested from time to time.
12. Must have paid the current year's (April 1 - March 31) dues by June 1.
13. Must have implemented the mandatory Dispute Resolution Policies and Procedures, approved by Sask Sport, that consist of the following components:
  - a. Discipline and Complaints Policy and Flowchart
  - b. Appeal Policy and Flowchart
  - c. Alternative Dispute Resolution (Mediation) Policy
  - d. Code of Conduct Policy (replaces Harassment and Abuse policy)
  - e. Conflict of Interest Policy
14. Report all instances of discipline that result in termination of membership or any suspension of a person's entitlement to participate in that sport, whether as an athlete, coach, official, administrator or volunteer for a term of one year or longer. The report must include the reasons for the imposition of sanctions and sufficient information to identify the person disciplined which will include name, address and date of birth.
15. Any member not meeting one (1) or more of the criteria for active membership in Sask Sport will, by written notification, be placed on at least a one (1) year probation period to enable them to take action to again meet the criteria. If, after this probationary period the member still does not meet the criteria, a reassessment will be done by Sask Sport and a report on the circumstances of that organization will be submitted to the Sask Sport Board.

**B. Provincial multi-sport or multi-service organizations (MSOs) - the following criteria shall apply for these associations to meet and maintain active membership status:**

1. Activity of the organization must contribute to sport through the provision of core services that meet the needs of the provincial sport community and play a provincial leadership role through their expertise and capacity in that core service area.

2. Must be the amateur Multi-Sport or Multi-Service Organization (MSO) with a constitution and bylaws, and governed by a volunteer leadership structure that is democratically elected by the membership.
3. Must be a member of a national multi-sport or multi-service organization. Any organization in the absence of a national organization will be evaluated on its own merit.
4. Must be an active registered non-profit organization and have been both incorporated and continuously active for a period of at least two full years preceding the date of application.
5. Must carry insurance which adequately protects the volunteers, employees and the organization against crippling tort action in the following areas and amounts:
  - a. Comprehensive liability - third party coverage in the amount of at least two million dollars.
  - b. Participants liability - second party coverage in the amount of at least two million dollars.
  - c. Directors and officers liability including wrongful dismissal in the amount of at least one million dollars.
  - d. Employees and directors bonding in the amount of at least one hundred thousand dollars.

Sask Sport negotiates a blanket policy to provide the required coverage for all voting members and their membership and offers the membership the opportunity to purchase their required insurance through the blanket policy. Voting members will be permitted to purchase coverage in whole or in part from an insurance agent of their choice, however, they will be required to produce evidence that their coverage is equal to, or better than, the minimums stated above.

6. Not duplicate the representation, mandate, governance, programs or services currently provided by another Sask Sport member organization and as such only one provincial organization will be included on the membership list when similar disciplines can feasibly amalgamate and/or federate.
7. Any member, who without reasonable written cause prior to the Annual General Meeting (AGM), fails to attend the AGM will be placed on one year probation. As part of the probation process, organizations failing to attend two consecutive AGMs without reasonable cause will remain on probation for another year. Further action may be taken depending on the circumstances surrounding the organization not meeting the criteria. Further action could include, but not be limited to, withdrawing certain privileges associated with membership or an adjustment being made to the association's grants.
8. Members of Sask Sport will be required to provide information as is reasonably requested from time to time.
9. Must have paid the current year's (April 1 - March 31) dues by June 1.

10. Must have implemented the mandatory Dispute Resolution Policies and Procedures, approved by Sask Sport, that consist of the following components:
  - a. Discipline and Complaints Policy and Flowchart
  - b. Appeal Policy and Flowchart
  - c. Alternative Dispute Resolution (Mediation) Policy
  - d. Code of Conduct Policy (replaces Harassment and Abuse policy)
  - e. Conflict of Interest Policy
11. Report all instances of discipline that result in termination of membership or any suspension of a person's entitlement to participate in that sport for a term of one year or longer. The report must include the reasons for the imposition of sanctions and sufficient information to identify the person disciplined which will include name, address and date of birth.
12. Any member not meeting one (1) or more of the criteria for active membership in Sask Sport will, by written notification, be placed on at least a one year probation period to enable them to take action to again meet the criteria. If, after this probationary period the member still does not meet the criteria, a reassessment will be done by Sask Sport and a report on the circumstances of that organization will be submitted to the Sask Sport Board.

# CRITERIA FOR AFFILIATE MEMBERSHIP IN SASK SPORT

## Definition:

Those Sport, Culture and Recreation Districts who are actively involved in coordinating and facilitating sport programs and services for the distinct geographic area they serve.

Affiliate members shall have one (1) vote at all meetings of members of the Corporation.

The following criteria shall apply for Districts to meet and maintain affiliate membership status:

1. Activity of the organization must contribute to sport by facilitating community development programs and services for sport, culture and recreation for the organizations and communities within the distinct geographic area they serve.
2. Must be an active registered non-profit Sport, Culture and Recreation District Association with a constitution and bylaws, and governed by a volunteer leadership structure that is democratically elected by the membership.
3. Must carry insurance which adequately protects the volunteers, employees and the organization against crippling tort action in the following areas and amounts:
  - a. Comprehensive liability - third party coverage in the amount of at least two million dollars.
  - b. Participants liability - second party coverage in the amount of at least two million dollars.
  - c. Directors and officers liability including wrongful dismissal in the amount of at least one million dollars.
  - d. Employees and directors bonding in the amount of at least one hundred thousand dollars.

Sask Sport negotiates a blanket policy to provide the required coverage for all voting members and their membership and offers the membership the opportunity to purchase their required insurance through the blanket policy. Voting members will be permitted to purchase coverage in whole or in part from an insurance agent of their choice, however, they will be required to produce evidence that their coverage is equal to, or better than, the minimums stated above.

4. Any member, who without reasonable written cause prior to the Annual General Meeting (AGM), fails to attend the AGM will be placed on one year probation. As part of the probation process, organizations failing to attend two consecutive AGMs without reasonable cause will remain on probation for another year. Further action may be taken depending on the circumstances surrounding the organization not meeting the criteria. Further action could include, but not be limited to, withdrawing certain privileges associated with membership or an adjustment being made to the association's grants.
5. Members will be required to provide information as is reasonably requested from time to time.

6. Must have paid the current year's (April 1 - March 31) dues by June 1st.
7. Must have implemented the mandatory Dispute Resolution Policies and Procedures, approved by Sask Sport, that consist of the following components:
  - a. Discipline and Complaints Policy and Flowchart
  - b. Appeal Policy and Flowchart
  - c. Alternative Dispute Resolution (Mediation) Policy
  - d. Code of Conduct Policy (replaces Harassment and Abuse policy)
  - e. Conflict of Interest Policy
8. Any affiliate member not meeting one (1) or more of the criteria for affiliate membership in Sask Sport will, by written notification, be placed on at least a one (1) year probation period to enable them to take action to again meet the criteria. If, after this probationary period the member still does not meet the criteria, a reassessment will be done by Sask Sport and a report on the circumstances of that particular District association will be submitted to the Sask Sport Board.

## **CRITERIA FOR ASSOCIATE MEMBERSHIP IN SASK SPORT**

### **Definition:**

Those associations who wish to contribute to or be associated with amateur sport but do not directly conduct or regulate sport activities.

Associate members shall have no (0) vote at all meetings of members of the Corporation.

The following criteria shall apply for these associations to receive associate membership status:

1. Any legally registered association that is not recognized or eligible in the active or affiliate membership category, but who contributes to amateur sport.
2. Must have paid the current year's (April 1 - March 31) dues by June 1st.